

CAREW COMMUNITY COUNCIL

Minutes of the Carew Community Council meeting held on Wednesday 13th January 2021 via Zoom due to COVID-19 Pandemic and restrictions.

| | | |
|------------|-----------------------------|-----------------------------|
| Present: | Cllr Vanessa Thomas (Chair) | Cllr Trevor Goodman |
| | Rev Cllr Joel Barder | Cllr Kate Chandler-Hall |
| | Cllr M Griffiths | County Councillor Paul Rapi |
| | Cllr Sarah Benbow | |
| Apologies: | Cllr Andrew Blayney | Cllr Pat Gibby |
| | Cllr John Brock MBE | Cllr Marcia Allen |
| | Cllr Gwenllian Head | |

Chair welcomed all to the Zoom meeting brought about by Memorial Hall closure due to COVID19 Pandemic restrictions.

MINUTES OF THE LAST MEETING.

It was proposed by Cllr Goodman and seconded by Cllr Griffiths that the minutes of the last meeting were correct, a true record and were duly signed by the Chair.

MATTERS ARISING

Community Events Area - Last payment to Contractors for the tarmacking of the car park in readiness for the completion of the Community Events Area is due. It was agreed by all present to ensure that the drainage slots in the ramp to allow drainage be undertaken. It was proposed by Cllr Griffiths and seconded by Cllr Chandler-Hall that £6769.20 be paid to Crwbin Quarries.

Footbridge at Milton Marsh Walk - Chair confirmed that despite all best efforts there are only two quotes for the repair of the Footbridge and these two quotes are not like-for-like quotes. One is for timber support pillars under the free span of the bridge along with replacement of rotten timber underneath, and the other is for three types of material for replacement of the rotten timber with either steel, galvanised steel or timber. There are also vast differences in the quotes. Much discussion ensued on whether to continue with a temporary repair or complete repair and replacement with any of the above materials. Chair outlined that six companies/contractors have been approached for a quote but were unable to provide one due to their workload. Of the three different companies/contractors who agreed to provide a quote, only two are presented to this meeting. It was unanimously felt that no further time should be given to obtain any further quotes due to the urgent need for repair of the footbridge or a closure would be imminent. Chair also informed that no further information has been forthcoming from Dwr Cymru despite the request from their Estates/Territories department on the footbridge to provide this information ahead of the January meeting.

Following further deliberations and consideration of options it was proposed by County Councillor Paul Rapi and seconded by Cllr Griffiths that the material of choice would be galvanised steel and this would be £1997.38 + VAT from A N Morgans. All present agreed by a show of hands.

WiFi in Carew Memorial Hall - Clerk has been given instructions on resetting the main hall WiFi in the Hall and will undertake this task in due course.

Play Areas – Milton, Carew, Redberth

Chair informed that a Skype meeting has been arranged for Monday 18th January with herself, Clerk, David Astins and Neil McCarthy at PCC to discuss this matter further.

PRECEPT AND BUDGET

This item had firstly been discussed in the December meeting with plan to re-list on the January agenda for further discussion. Councillors had been reissued with the budget and anticipated projection of expenditure until the end of March. Considerable discussion took place on what finances are needed for the end of the year, including completion of the Community Events Area and allocation for future projects. Eventually it was proposed by Cllr Griffiths and seconded by Cllr Goodman that the Precept for 2021/22 be kept at £12,000. All present agreed.

AUDIT

Grant Thornton, Auditors for Audit Wales have issued Carew Community Council with a qualified Audit.

Areas for improvement : - maintaining an up to date website with minutes and agendas of meetings. Cllr Benbow to be issued with the minutes and agenda by the Clerk in future to rectify this.

Second point was that the Notice of Appointment date and the Council approval date were the wrong way round so this was incorrect.

Third point is the noticeboard acquisition was not included on the Asset Register until 2019/20 whereas it should have been amended in 2018/19 following Audit Wales instruction.

Following discussion all present it was agreed to accept the Auditors' opinion.

Further documentation from Audit Wales with details of the change in requirements for community and town councils. There will now be a three year audit plan with the Carew Community Council being afforded a "Basic" audit involving limited procedures for 2020/21 and 2021/2022, followed by a full audit which involves detailed testing of transactions for 2022/23.

REMUNERATION PANEL RECOMMENDATIONS FOR COUNCILLORS – Chair outlined the Independent Remuneration Panel for Wales' determination. £150 to be paid to each Community Councillor per annum. Following discussion Chair advised that any Councillor who did NOT wish to receive the monies i.e. opt out, then a letter or email must be sent to the Clerk prior to the February meeting when the cheques will be paid. This item to be re-listed for the February meeting. This is a matter for consideration in each accounting year and therefore each Precept discussion meeting.

CAREW NEWTON CEMETERY - Sundial/Birdbath has been delivered. Cllr Goodman agreed to see what was needed to fix this into the Ashes Area in the Cemetery. Moleman – various messages left.

Removal of Tree - Cllr Gibby reported that an offer to remove the tree on the road side of the Cemetery free of charge had been offered by a local tradesman. Clerk to clarify this further and to check whether Tree Preservation Order on any trees in the Cemetery.

Clerk would undertake the edging of the Ashes area and Chair agreed to help.

Also discussion on the Dedication of the Ashes Area took place and it was agreed that this would be when the weather improves and also when the Lockdown restrictions on social gathering are eased/lifted.

Siting and positioning of the Sundial/Birdbath discussed.

PLANNING.

The following two planning application decisions received from PCC:

20/0581/PA - Proposed conversion of existing barns to form 5 self contained holiday accommodation units with on site parking and amenity space. Coachlands Farm, Sageston, Tenby SA70 8SB. This application refused by PCC. Noted.

19/0224/ Erection of 100 dwellings and Associated Works (Reserved Matters of outline planning permission for residential development ref 11/0485/PA) Land South of Hays Lane, Former National Park Caravan Site, Sageston, Pembrokeshire. This application conditionally approved by PCC.

CORRESPONDENCE

Payments: Broadband/WiFi West Wales Systems £39.78 direct debit
Clerks Salary £162.74 Standing Order.

It was proposed by Cllr Griffiths and seconded by Cllr Rev Barder that the audit fee of £373.71 be approved for payment.

- Communication from Welsh Government/Senedd on Postponement of local government by-elections moving the to 1st March 2021 – 6th May 2021. Clarification sought from County Councillor Rapi and the explanation noted.
- Clerk informed of a telephone call from concerned resident regarding vehicles in Carew Castle car park, presumably individuals/families travelling or driving to walk around the Mill. Other Councillors informed of the concerns they had received from residents. Rules on not travelling for exercise discussed. Following detailed indepth discussion a vote by way of a show of hands was taken and carried as 4 votes to 3 votes that PCNPA/Carew Castle be asked if they intend to

close the car parks as they did in the first Lockdown and to inform them that Dyfed Powys Police are to be asked to monitor the situation with frequent visits.

- Other concerns were discarded disposable face masks and the large amount of litter and the road up to Kesteven court needs to have grit/sand/salt applied during icy weather.

Various Councillors volunteered to undertake a litter pick during the forthcoming weekend; PCC have been informed about the surface de-icing at Kesteven Court.

- Paddock Walk has been swept.
- Gatepost at the end of the Marsh Walk at the Carew Cheriton end has rotted and needs replacement. Clerk to ask Mr Dunn to look at this.
- Litter picking by local children on the Milton Marsh Walk posted on social media was commended by Councillors and a thank you note to be sent. Dog fouling on the Milton Marsh Walk to be reported to the Dog Wardens and residents and users asked to be vigilant for the owners of dogs spoiling the walk for others by not clearing up after their animals.

PARISH MATTERS

- Vehicle skidding on icy road at Knapp Lane has caused damage to road sign
- Pothole has appeared outside Glenview, Llandigwynett causing hazard to road users.
- Flytipping has occurred again at the layby in Redberth.
- Large amount of old tarmac/rubbish disposed of by the developer of the new houses in Hayes Lane, and left by the side of the gateway for the Public Right of Way. PCC to be informed and ask for it's removal.
- The four issues above to be reported to PCC.
- Cllr Rev Barder reported on the suspension of Church services and worship is undertaken via Zoom.
- Cllr Paul Rapi reported on broadband issues in West Williamston and a residents petition to have this improved. Following discussion it was agreed that County Councillor ask the resident to write in to the Community Council with a request for donation towards cost of postage for the petition to residents and the scope of the area the petition is covering.

DATE AND TIME OF NEXT MEETING

The next meeting will be on Wednesday 10th February at 7 pm via Zoom due to COVID-19 restrictions.

Chair thanked all for attending and declared the meeting closed.

SIGNED:

DATE:

0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0

CAREW COMMUNITY COUNCIL

The next meeting of Carew Community Council will be on Wednesday 10th February 2021 at 7 pm via Zoom.

AGENDA

1. Apologies for absence
2. Minutes of the January meeting
3. Matters Arising including Milton Footbridge update
4. Planning - 20/0924/PA - Variation of Condition 1 (occupancy restriction condition) of planning permission ref: - 96/0567/PA (Variation of condition 4 of planning permission ref D3/1217/88. Glom Farm Cottage, Glom Farm, Milton, Tenby SA70 8PB
5. Remuneration to Councillors
6. Report on meeting with PCC to discuss the three Play Areas in the Parish and Community Asset Transfer.
7. Correspondence
8. War Memorial grant
9. Broadband petition – West Williamston www.pembrokeshire.gov.uk › broadband
10. War Memorial Grant
11. Parish Matters
12. Date and time of next meeting: Wednesday 10th March 2021 – Venue to be decided depending on COVID-19 restrictions.

0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0

CAREW COMMUNITY COUNCIL

Notes of the meeting with Pembrokeshire County Council on Monday 18th January 2021 via Skype.

Present: David Astins Environmental services Project Officer
Neil McCarthy Operations Manager for Environmental Services
Stephanie Edwards Clerk to the Community Council of Carew
Vanessa Thomas Chair Carew Community Council.

Mr Astins outlined that there are 120 play areas in Pembrokeshire and around half are owned by Pembrokeshire County Council.

The meeting came about due to the play area reports for Milton, Carew and Redberth published last year and the suggestion in this was that the Community Council undertake the repair works set out in the reports. Carew Community Council have been in communication with PCC stating that the Community Council is not responsible for this work as they have not agreed to adopt or take over responsibility for the play areas.

The three play areas fall into two categories. Two – Milton and Carew – are on land owned by a third party i.e. Milton and Carew on land leased from Carew Castle Estates. One – Redberth- is on Common Land. Suggestion was made in the meeting that joint responsibility for Redberth play area lies between PCC and Carew Community Council. Stephanie and Vanessa stated that it was not in their knowledge that this was the case and David Astins agreed to look into this matter further with the Common Land Officer.

A letter had been composed from PCC to Town and Community councils regarding discussion of Asset transfers but this had not been received by Carew Community Council. Vanessa informed that the Precept had already been set and agreed for £2021/22 and all monies have been allocated.

To this end Stephanie asked if this could be extended to 2022/23 when the Precept could be discussed to take into account responsibilities for play areas. David Astins agreed to look into this to see if an extension could be agreed.

It became clear that the acquisition via Community Asset Transfer with PCC would take place or the play areas will be removed.

There is a public toilet in Carew that is frequently used. David Astins informed that car parks with public toilets in them are not being closed by PCC or PCNPA and he agreed to look into the positioning of the public toilets next to PCNPA car park and for the toilets in Carew to be continued under the responsibility of PCC .

Discussion on methods of raising money for the replacement of the three areas. David Astins suggested that maybe Redberth was a lower priority than Carew and Milton and he was informed that the Community Council and residents should make that decision.

Enhancing Pembrokeshire Grant and the Lottery also source of funding.

With regard to the Service Level agreement annual play area inspection report would be £615 for each area (i.e. Milton and Carew) and weekly, fortnightly visual inspections/safety checks and quarterly inspectors report provided by PCC inspectors. Training sessions would also be given.

PCC will arrange to undertake up to date Inspection Reports for the three play areas prior to any Asset Transfer.

There would be no accompanying money from PCC to Town and Community Councils and a nominal rent for a 125 year lease was suggested.

Confirmation that two swings have been removed in each park as part of COVID-19 social distancing measures.

The three matters to be clarified are -

Redberth play area – not joint responsibility/ownership as on Common Land.

Whether the Community Asset Transfer can be deferred until next financial year i.e. 2022/23

Retention of public toilet in Carew as it is sited next to PCNPA car park.

SIGNED:

Date:

0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-

- Notes for Chair Vanessa.

The condition of the play equipment in the three parks may not last until the next financial year.

Sources for funding - Enhancing Pembrokeshire Grant, Lottery, Donations from Carew Castle Estates as two play areas on their land. EPG is approximately £5-6k per annum and there is two years in the pot at present.

Increase in insurance (public liability) for two/three parks which may be substantial.

An extra £615 x 2 or maybe even x 3 per play area in annual inspection fee

Setting up of a sub-committee or fundraising organisation under the umbrella of Carew Community Council to attract funding.

Cost of replacement of like- for-like without redesign is approximately £10,000 per play area. Therefore likely to be three times this amount.

Need to include all the community including Community Association and school.

And anything else you can think of.

Steph

